Self Appraisal Format for Non Teaching Staff 2021-22

1. Name: Soumen Ch. Dog 2. Designation: Cashier.

2. Date of joining: 17/02/2010

		✓ Ma	✓ Mark any one against each		
		Excellent	Good	Satisfactory	Poor
1	My job duties and responsibilities are clearly delineated				
2	Our Institute arranges sufficient training and support every year		/	13.	A A STATE OF
3	Our Institute provides in service training to enhance my job proficiency				
4	Our Institute I adopts a appropriate safety measures to ensure the safety of children and staff	//			
5	Our Institute I provides adequate resources to support my work		es,		
6	Our college provides adequate resource to support my work		\		
7	Our Institute management delegates our work appropriately	*			4
8	Our Institute management values my views	· ·	·\/		
9	Our Institute management is competent in leading the school college development				
10	The working relationship between the management and me is harmonious			1 4 4	0
11	I have a good relationship with the students		3.1		
12	I have the knowledge of rules and regulations of my work				2
13	I am happy with the staff appraisal mechanism				
14	have a sense of belonging in our Institute			1 1 1	

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Signature:		,

PRINCIPAL

Kalipada Ghosh Terai

Mahavidyalaya

Bagdogra

Co-ordinator IQAC

Kalipada Ghosh Tarai Mahavidyoforda Bagdogra, Dist. Darjeeling West Bengal - 734014

	Self Appraisal Format for Non Teaching Staff 2021-22	
	Self Appraisal Format for Non Teaching Staff 2021-22 Library Clerk (7 Name: Mani Bhulan Ly 2. Designation: 10/9/2015 Duty Assigned: Oferadim Date of joining: 10/9/2015	emi)
1.	Name: Many Johnson 2. Designation:	
3	Duty Assigned: All Library housekeeply Date of joining:	
J.	Oferation of	

		✓ Mark any one against each			question	
3		Excellent	Good	Satisfactory	Poor	
1	My job duties and responsibilities are clearly delineated				-	
2	Our Institute arranges sufficient training and support every year					
3	Our Institute provides in service training to enhance my job proficiency					
4	Our Institute I adopts a appropriate safety measures to ensure the safety of children and staff					
5	Our Institute I provides adequate resources to support my work				F 10	
6	Our college provides adequate resource to support my work				4	
7	Our Institute management delegates our work appropriately				16	
8	Our Institute management values my views					
9	Our Institute management is competent in leading the school development		V	P		
10	The working relationship between the management and me is harmonious		-			
11	I have a good relationship with the students					
12	I have the knowledge of rules and regulations of my work					
13	I am happy with the staff appraisal mechanism		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			
14	have a sense of belonging in our Institute		2	- 1 ³ g	_	
	À.				27.5	

Signature: Man Bhusan Rey

PRINCIPAL Kalipada Ghosh Terai/ Mahavidyalaya

Bagdogra /

Kalipada Ghosh Tarai Mahavidyalaya Bagdogra, Dist. Darjeeling

West Bengal - 734014

	Self Appraisal Format for No	n Toaching Staff 2021-22
	Self Appraisal Format for No	To 1.3.1
1.	Name: - Uliva Tigga	2. Designation:
3.	Name: Dliva Tigga Duty Assigned: Front 032i Ce	4. Date of joining: 3. OCH 2016

		✓ Ma	rk any one	e against each	questio
+1		Excellent	Good	Satisfactory	Poor
1	My job duties and responsibilities are clearly delineated		~		
2	Our Institute arranges sufficient training and support every year				
3	Our Institute provides in service training to enhance my job proficiency				
4	Our Institute I adopts a appropriate safety measures to ensure the safety of children and staff			4	
5	Our Institute I provides adequate resources to support my work		14		
6	Our college provides adequate resource to support my work			1.00	
7	Our Institute management delegates our work appropriately	3			
8	Our Institute management values my views				Y.
9	Our Institute management is competent in leading the school development				
10	The working relationship between the management and me is harmonious			10.00	
11	I have a good relationship with the students				
12	I have the knowledge of rules and regulations of my work		-		
13	I am happy with the staff appraisal mechanism		5	141 T	
14	have a sense of belonging in our Institute				
	And the second s	1			

Signature: -

PRINCIPAL

Kalipada Ghosh Tera

Mahavidyalaya

Bagdogra

Co-ordinator IQAC

Kalipada Ghosh Tarai Mahavidyalaya Bagdogra, Dist. Darjeeling West Bengal - 734014

Self Appraisal Format for Non Teaching Staff 2021-22

	Self Appraisal Formation (1911)	•	*	- (
	Name: Tapashie Roy	2.	Designation: :Type:	st	4000
1.	Name: TuPisl-	4.	. Date of joining:	0-08.	1950
3.	Duty Assigned: Ty Pist-				

		✓ Mark any one against each			question
		Excellent	Good	Satisfactory	Poor
in the second	a we also also delineated				
1	My job duties and responsibilities are clearly delineated			(V
2	Our Institute arranges sufficient training and support every year				
3	Our Institute provides in service training to enhance my job proficiency				-
4	Our Institute I adopts a appropriate safety measures to ensure the safety of children and staff		V-		
5	Our Institute I provides adequate resources to support my work			V	
6	Our college provides adequate resource to support my work				
7	Our Institute management delegates our work appropriately			-	
8	Our Institute management values my views			/	
9	Our Institute management is competent in leading the school development		-17	/	Topological Control
10	The working relationship between the management and me is harmonious	/			
11	I have a good relationship with the students		V.		
12	I have the knowledge of rules and regulations of my work			\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	
13	I am happy with the staff appraisal mechanism			\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	-
14	have a sense of belonging in our Institute				-

Signature: --

Co-ordinator

Kalipada Ghosh Tarai Mahavidyalaya Bagdogra, Dist. Darjeeling Viest Berigal - 734014 IQAC

PRINCIPAL

Kalipada Ghosh Terai Mahavidyalaya

Bagdogra